

# **Preferential Procurement Policy**

## **of Baazar Style Retail Limited**

### Control Summary

Version	Approving Authority	Date of Approval
1	Board of Directors	August 1, 2025

## 1. Purpose

Baazar Style Retail Limited (hereinafter referred to as "the Company") is committed to promoting inclusivity and supporting the development of small and diverse businesses through its procurement practices. This policy aims to ensure the participation of local businesses, micro-enterprises, and community-based vendors in the Company's supply chain, thereby fostering equitable economic growth and sustainability.

## 2. Scope and Applicability

This policy applies to all procurement activities undertaken by the Company and includes goods and services sourced locally and nationally. It encompasses:

- Micro, Small, and Medium Enterprises (MSMEs)
- Local Suppliers
- Vendors aligned with the 'Make in India' initiative
- Community-based self-help groups
- Small-scale and community vendors

All employees, contractors, and agents involved in procurement activities must adhere to this policy.

## 3. Key Principles

- 3.1. Promoting Local Vendors:** Priority will be given to local suppliers and manufacturers to support regional economies and reduce environmental impact through shorter supply chains.
- 3.2. Encouraging Small Businesses:** The Company commits to engaging with small and community-based vendors, ensuring fair opportunities in procurement processes.
- 3.3. Supporting 'Make in India' Initiative:** Procurement strategies will align with national initiatives to promote Indian-made goods and services.
- 3.4. Transparency and Fairness:** All procurement processes will be conducted transparently, ensuring equitable treatment of all vendors.

## 4. Implementation

### 4.1. Vendor Selection and Evaluation:

- Vendors will be evaluated based on their alignment with the categories specified in this policy.

- Special consideration will be given to vendors demonstrating sustainable and ethical practices.

#### **4.2. Capacity Building:**

- The Company will engage in capacity-building initiatives to enhance the capabilities of small and community vendors.
- Workshops and training sessions may be organised to improve vendors' understanding of compliance requirements and quality standards.

#### **4.3. Monitoring and Reporting:**

- The procurement team will maintain records of procurement activities to ensure adherence to the policy.
- Regular reports will be submitted to the management, detailing the proportion of goods and services procured from the target vendor categories.

### **5. Policy Governance**

#### **5.1 Roles and Responsibilities:**

- The Procurement Head is responsible for implementing this policy and ensuring compliance.
- The Internal Audit team will periodically review procurement activities to identify areas for improvement.

#### **5.2 Review and Updates:**

- This policy will be reviewed annually to align with evolving business and regulatory requirements.

### **6. Grievance Mechanism**

- Vendors and stakeholders can report concerns or grievances related to the procurement process by contacting the Procurement Head at [purchase@stylebaazar.in](mailto:purchase@stylebaazar.in).
- All grievances will be addressed promptly and equitably.

### **7. Dissemination and Communication**

The policy will be communicated across all levels of the organisation and made accessible to all stakeholders through the Company's website and internal communication channels.